

## Systems Administrator

Lighthouse Technology Services is seeking a Systems Administrator for a Direct Hire role in Buffalo, NY.

### **Responsibilities Include:**

- Provide an in-depth understanding of computer software, hardware, and networks.
- Responsible for troubleshooting, upgrading, and managing software and hardware.
- Maintains operating systems, business applications, security tools, servers, email, installing, specifying system requirements, and maintaining network users, user environment, directories, and security.
- Installs, configures, maintains, and monitors servers and associated systems.
- Oversees system performance and troubleshooting issues.
- Updates the operating system and manages utilization, network printing, local storage, and network resources.
- User administration and access controls.
- Maintains internal documentation through Wiki.
- Responds to service desk escalations, user problems and questions.
- Trains new users and established users on changes to software and systems.
- Responsible for understanding the need to protect confidential information, protected health information and any other confidential client information, and applies information security principles when dealing with such information.
- Responsible for understanding the internal and Client systems availability SLAs, security, and compliance process, procedures, and reporting requirements.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Required Skills Include:**

- Bachelor's degree in computer Science, Management Information Systems, or equivalent experience.
- Technical experience of physical and virtual server administration
- Proficient configuration and administration of Windows and/or Linux Operating systems
- Proficient in virtual desktop administration and configuration
- Administrative experience with Enterprise Technical Monitoring and Reporting Systems
- Ability to work in a team environment or independently
- Strong interpersonal skills to interact internally and externally
- Server+, A+, MCSA, Azure Administrator, AWS Foundational certification preferred.